



Deerfield-Bannockburn Fire Protection District

500 Waukegan Road • Deerfield, Illinois 60015 • (847) 945-4066 • Fax (847) 945-8951

BOARD OF TRUSTEES DEERFIELD-BANNOCKBURN FIRE PROTECTION DISTRICT REGULAR MEETING AGENDA August 8, 2024

The Board of Trustees of the Deerfield-Bannockburn Fire Protection District will hold a regular meeting on August 8, 2024, at 7 P.M., in the conference room of the Deerfield-Bannockburn Fire Protection District's Administrative Building, 500 Waukegan Road, Deerfield, Illinois, 60015. The agenda shall be as follows:

Present: Phil Bettiker, Trustee
Jeffery Hansen, Trustee
Sheila Elston, Trustee
Ian Kazian, Fire Chief
Ray Larson, Deputy Fire Chief
Coleen Wattleworth, Administrative Services Manager
Members of the Department

- I. **Roll Call**
- II. **Approval of Minutes**
 - A. A motion for the approval of the regular meeting minutes of July 11, 2024.
- III. **Illinois Meeting of the Decennial Committee on Local Government Efficiency**
- IV. **Treasurer's Report**
 - A. A motion for the approval of the Treasurer's Report for the month ending July 31, 2024.
- V. **Payment of Bills**
 - A. A motion to approve the bills paid for the month ending July 31, 2024.
- VI. **Attorney's Report**
- VII. **Chief's Report**
- VIII. **Old Business**
- IX. **New Business**
 - A. 2023-2024 annual audit presentation. A motion to approve the 2023-2024 annual audit
 - B. A motion to approve Resolution 2024-R-02 declaring SCBA flow testing surplus
- X. **Public Comment**
- XI. **Closed Session**
- XII. **Action if any taken on items from closed session**

Next Regular Board of Trustees Meeting is September 12, 2024



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TREASURERS REPORT JULY 2024

1) TREASURER'S REPORT

Cash Received This Month		\$361,617.98
Less Expenses Paid This Month		(806,409.75)
Transfer Out - Capital		0.00
Cash on Hand at:	7/31/2024	<u>14,754,182.63</u>

2) EXPENDITURES TO APPROVE

Payroll & Payroll Related Items	Check # - Description	
Other Payroll Deductions	31306, 31307	3,050.00
	IMRF Payment	4,941.56
July 15, 2024	Total Disbursement	250,415.12
July 31, 2024	Total Disbursement	<u>253,898.00</u>
		<u>512,304.68</u>

Operating Disbursements	Check # - Description	
July		
Trustee/Commissioner	31303 - 31305	525.00
Trustee/Commissioner	Direct Deposit	825.00
Voided Checks	31308 - 31343	-
July 15th Bills Payable	31268 - 31302	98,761.02
July 31st Bills Payable	31344 - 31379	173,046.18
Pension Expense	Lake County Taxes	21,614.72
Foreign Fire Expense		9,910.88
Journal Entries / Deposits / Credit Memos	Sikich, EBC, PBS FEE, AJE JE's	<u>(10,577.73)</u>
		<u>294,105.07</u>

Total Disbursements	806,409.75
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>> CHAIR TO CALL FOR A MOTION & VOTE TO ACCEPT TREASURER'S REPORT

DeerField-Bannockburn Fire Protection Departme
CHECK DISTRIBUTION REPORT

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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last	Check Number	First
Check Date	7/1/2024	7/31/2024		Last

Sorted By: Check Number

Distribution Types Included: All

Check #	Vendor Name	Invoice #	Invoice Description	PO Description	Invoice Amount	Check Date	Check Amount
31268	BANKCARD PROCESSING CENTER	6/2024	EMPLOYEE APPRECIATION DINNER		\$5,880.63	7/15/2024	\$5,880.63
31269	BMO CORPORATE MASTERCARD	536463460	STATION HOSES		\$41.40	7/15/2024	\$2,870.30
		534305200	APPRECIATION GIFTS		\$413.90		
		534759335	STANDBY COVERAGE DINNER		\$125.33		
		534759334	STANDBY COVERAGE DINNER		\$103.70		
		537000423	CHIEF MEETING		\$14.23		
		537000422	CHIEF MEETING		\$37.25		
		537326974	SAMS MEMBERSHIP RENEWAL		\$200.00		
		537638232	LCFC BOARD MEETING		\$91.37		
		536463384	TRAINING AT TRINITY		\$60.00		
		536669860	TRAINING AT TRINITY		\$23.22		
		536671060	TRAINING AT TRINITY		\$5.59		
		536669861	TRAINING AT TRINITY		\$80.00		
		537488042	TRAINING REGISTRATION (3)		\$225.00		
		537488041	TRAINING LODGING		\$758.31		
		538047688	HAZ MAT UNIFORM MAINTENANCE		\$536.80		
		537638231	TRAINING MEETING		\$32.79		
		538845766	CAFT MEETING		\$35.50		
		537327049	PARAMEDIC LICENSE RENEWAL		\$41.00		
		537000421	TIRE REPAIR		\$44.91		
31270	BREDEMANN FORD	98089	VEHICLE REPAIR PARTS		\$296.76	7/15/2024	\$296.76

31271	CAMBRIDGE SENSORS USA, LLP				7/15/2024	\$553.16
	58825	EMS SUPPLIES		\$553.16		
31272	COMCAST				7/15/2024	\$654.04
	CABLE19 7/2	CABLE 19		\$145.34		
	NET19 7/24	NET 19		\$251.85		
	NET20 7/24	NET 20		\$256.85		
31273	PAUL CONWAY SHIELDS				7/15/2024	\$252.50
	521843	EMPLOYEE APPRECIATION GIFT		\$252.50		
31274	DATA-TEL COMMUNICATIONS				7/15/2024	\$1,316.25
	16963	SERVICE CALLS		\$1,316.25		
31275	DOUGLAS TRUCK PARTS				7/15/2024	\$223.32
	108871	SHOP SUPPLIES		\$223.32		
31276	DYNEGY				7/15/2024	\$7,877.39
	030960003990	ELECTRIC 19		\$2,278.20		
	032320000035	ELECTRIC 20		\$5,599.19		
31277	HOME DEPOT CREDIT SERVICES				7/15/2024	\$77.73
	6/2024	STATION SUPPLIES		\$77.73		
31278	IRELAND HEATING & AIR CONDITIO				7/15/2024	\$500.00
	1013637	STATION 19 HVAC REPAIR		\$500.00		
31279	LAKE COUNTY CLERK				7/15/2024	\$25.00
	2023 TAX FIL	2023 TAX FILE		\$25.00		
31280	MUTUAL SERVICES				7/15/2024	\$46.79
	644866	STATION 19 HVAC		\$2.69		
	644878	STATION 19 HVAC		\$24.11		
	644879	STATION 19 HVAC		\$19.99		
31281	NAPA AUTO PARTS				7/15/2024	\$69.98
	6/2024	VEHICLE REPAIR PARTS		\$69.98		
31282	NATIONAL INFORMATION OFFICERS				7/15/2024	\$650.00
	00053	ANNUAL CONFERENCE		\$650.00		
31283	DEERFIELD ROTARY CLUB				7/15/2024	\$50.00
	1349	MEMBERSHIP LUNCHEON		\$50.00		
31284	SAM'S CLUB				7/15/2024	\$633.15
	6/2024	STATION SUPPLIES		\$633.15		
31285	STRYKER MEDICAL				7/15/2024	\$1,396.00
	9206477221	POWER COT MAINTENANCE		\$698.00		
	9206477222	POWER COT MAINTENANCE		\$698.00		
31286	VERIZON				7/15/2024	\$380.14
	9967921170	TELEPHONE		\$380.14		
31287	AIR ONE EQUIPMENT, INC.		SCBA BOTTLE/HOSE/BATTERIES/CAN		7/15/2024	\$15,242.00

		208523		\$2,950.00		
		208587		\$8,790.00		
		208712		\$190.00		
		208832		\$2,670.00		
		208834		\$633.00		
		208712*	SHIPPING	\$9.00		
31288	BIO-TRON, INC.				7/15/2024	\$650.00
		901410	AED ANNUAL MAINTENANCE	\$650.00		
31289	BOUNDTREE MEDICAL				7/15/2024	\$797.29
		85262609	EMS SUPPLIES	\$332.99		
		85403126	EMS SUPPLIES	\$464.30		
31290	CALL ONE				7/15/2024	\$320.11
		54486	TELEPHONE	\$320.11		
31291	ERNIE'S				7/15/2024	\$270.00
		182725	U19 TOW	\$270.00		
31292	FIRST COMMUNICATIONS				7/15/2024	\$641.40
		126833598	TELEPHONE	\$641.40		
31293	JUAN HERRERA				7/15/2024	\$700.00
		172	BUILDING MAINTENANCE	\$700.00		
31294	ILLINOIS PUBLIC RISK FUND				7/15/2024	\$49,002.00
		91774	WORKERS COMPENSATION	\$49,002.00		
31295	LINDE GAS NORTH AMERICA				7/15/2024	\$352.85
		43976617	SHOP GAS	\$352.85		
31296	MacQueen Emergency Group		S19 HOSE TRAY		7/15/2024	\$1,057.94
		P29113		\$1,057.94		
31297	NAPA AUTO PARTS DIV OF MPEC				7/15/2024	\$561.72
		6/2024	VEHICLE REPAIR PARTS	\$561.72		
31298	NORTH SHORE TURF CARE				7/15/2024	\$2,281.50
		6657	LANDSCAPE MAINTENANCE 4/9	\$1,407.50		
		6658	LANDSCAPE MAINTENANCE 4/9	\$874.00		
31299	ON TIME EMBROIDERY				7/15/2024	\$2,159.00
		124057	UNIFORM MAINTENANCE	\$158.00		
		124067	UNIFORM MAINTENANCE	\$80.00		
		124122	UNIFORM MAINTENANCE	\$92.00		
		124234	UNIFORM MAINTENANCE	\$232.00		
		125065	UNIFORM MAINTENANCE	\$211.00		
		125115	UNIFORM MAINTENANCE	\$327.00		

		125175	UNIFORM MAINTENANCE	\$318.00		
		125441	UNIFORM MAINTENANCE	\$313.00		
		125442	UNIFORM MAINTENANCE	\$349.00		
		125511	UNIFORM MAINTENANCE	\$79.00		
31300	QUILL				7/15/2024	\$118.09
		39083738	OFFICE SUPPLIES	\$22.36		
		39089106	OFFICE SUPPLIES	\$42.74		
		39288805	OFFICE SUPPLIES	\$52.99		
31301	READY REFRESH				7/15/2024	\$28.98
		04F012553252	WATER	\$28.98		
31302	SEFAC USA, INC.				7/15/2024	\$825.00
		17116270	VEHICLE LIFT INSPECTION	\$825.00		
31306	STATE DISBURSEMENT UNIT		CHILD SUPPORT/MAINTENANCE		7/15/2024	\$1,525.00
		7/15/2024	CHILD SUPPORT/MAINTENANCE	\$1,525.00		
31307	STATE DISBURSEMENT UNIT		CHILD SUPPORT/MAINTENANCE		7/31/2024	\$1,525.00
		7/31/2024	CHILD SUPPORT/MAINTENANCE	\$1,525.00		
31344	AMWINS GROUP BENEFITS, LLC				7/31/2024	\$7,201.35
		8/2024	HEALTHI INSURANCE	\$7,201.35		
31345	APX NET, INC				7/31/2024	\$1,081.56
		73797	FIBER LINES	\$1,081.56		
31346	BLUE CROSS BLUE SHIELD OF ILLI				7/31/2024	\$97,980.59
		8/2024	HEALTH/DENTAL INSURANCE	\$97,980.59		
31347	COMCAST				7/31/2024	\$145.47
		CABLE20 7/2	CABLE 20	\$145.47		
31348	DATA-TEL COMMUNICATIONS				7/31/2024	\$2,713.75
		17015	MONTHLY MANAGED IT	\$2,275.00		
		17035	SERVICE CALLS	\$438.75		
31349	DOUGLAS TRUCK PARTS		FREON/AC RECYCLER		7/31/2024	\$7,964.95
		109296		\$7,339.95		
		109297		\$625.00		
31350	FIRE CATT, LLC				7/31/2024	\$6,424.00
		14588	FIRE HOSE TESTING	\$6,424.00		
31351	HOME DEPOT CREDIT SERVICES				7/31/2024	\$22.96
		7/2024	HVAC REPAIR	\$22.96		
31352	IFSAP				7/31/2024	\$50.00
		7/2024	TRAINING	\$50.00		
31353	IMAGETEC				7/31/2024	\$1,969.68
		739457	COPIER CONTRACT	\$1,143.72		

	739458	COPIER CONTRACT	\$825.96		
31354	LAKESHORE RECYCLING SYSTEMS LR5758993	GARBAGE	\$46.00	7/31/2024	\$46.00
31355	MABAS DIVISION THREE IL2401	ANNUAL DUES	\$785.00	7/31/2024	\$785.00
31356	NEXTERA ENERGY SERVICES G40530307162	GAS 19	\$246.25	7/31/2024	\$246.25
31357	OTTOSEN 7854	LEGAL	\$1,135.50	7/31/2024	\$1,135.50
31358	RED CENTER 154-24-08	DISPATCH	\$22,266.00	7/31/2024	\$22,266.00
31359	DEERFIELD ROTARY CLUB 1358	LUNCHEON	\$25.00	7/31/2024	\$25.00
31360	UL LLC 72020573092	ANNUAL AERIAL INSPECTION	\$3,238.62	7/31/2024	\$3,238.62
31361	UNIQUE PRODUCTS 468983	FLOOR SCRUBBER REPAIR	\$79.58	7/31/2024	\$79.58
31362	VILLAGE OF BANNOCKBURN WATER 2Q24	WATER	\$453.98	7/31/2024	\$453.98
31363	VILLAGE OF DEERFIELD 573444	WATER	\$526.38	7/31/2024	\$5,116.46
	44892	FUEL	\$4,590.08		
31364	VERATHON MEDICAL 80938378	LARYNGOSCOPE ACCESSORIES	\$3,043.00	7/31/2024	\$3,043.00
31365	VERIZON 9969133729	TELEPHONE	\$1,020.98	7/31/2024	\$1,020.98
31366	WITMER PUBLIC SAFETY GROUP, IN 513972	FOG FLUID	\$182.50	7/31/2024	\$182.50
31367	ZOLL MEDICAL CORPORATION 4007278	EMS SUPPLIES	\$464.97	7/31/2024	\$912.83
	4014498	EMS SUPPLIES	\$447.86		
31368	AIR ONE EQUIPMENT, INC. 208889	BREATHING AIR TEST	\$165.00	7/31/2024	\$1,086.50
	208918	COMPRESSOR REPAIR	\$445.00		
	208919	METER CALIBRATION/BATTERY	\$66.50		
	208878		\$410.00		
31369	ANDERSON PEST SOLUTIONS 62969302	PEST MANAGEMENT	\$53.63	7/31/2024	\$111.66
	62969304	PEST MANAGEMENT	\$58.03		

31370	BATTERIES PLUS LLC				7/31/2024	\$131.76
		P74672893	OPERATION 100 BATTERIES	\$131.76		
31371	BLUE CROSS/BLUE SHIELD				7/31/2024	\$2,288.17
		8/2024	VISION/LIFE INSURANCE	\$2,288.17		
31372	BOUNDTREE MEDICAL				7/31/2024	\$796.05
		85406442	EMS SUPPLIES	\$457.40		
		85422746	EMS SUPPLIES	\$338.65		
31373	GRAINGER				7/31/2024	\$91.93
		9190059270	FILTER CARTRIDGE	\$91.93		
31374	JUAN HERRERA				7/31/2024	\$700.00
		173	BUILDING MAINTENENCE	\$700.00		
31375	LINDE GAS NORTH AMERICA				7/31/2024	\$1,049.45
		44094525	SHOP GAS	\$129.85		
		44140931	OXYGEN/CYLINDER RENTAL	\$526.79		
		44144632	OXYGEN/CYLINDER RENTAL	\$159.63		
		44225451	OXYGEN/CYLINDER RENTAL	\$233.18		
31376	MacQueen Emergency Group				7/31/2024	\$277.73
		P29356	TARP	\$277.73		
31377	ON TIME EMBROIDERY				7/31/2024	\$2,179.50
		121552	UNIFORM MAINTENANCE	\$69.00		
		121553	UNIFORM MAINTENANCE	\$189.00		
		121958	UNIFORM MAINTENANCE	\$189.00		
		122715	UNIFORM MAINTENANCE	\$189.00		
		125114	UNIFORM MAINTENANCE	\$235.00		
		125464	UNIFORM MAINTENANCE	\$92.00		
		125505	UNIFORM MAINTENANCE	\$313.00		
		125585	UNIFORM MAINTENANCE	\$493.50		
		125628	UNIFORM MAINTENANCE	\$92.00		
		126037	UNIFORM MAINTENANCE	\$159.00		
		126070	UNIFORM MAINTENANCE	\$159.00		
31378	QUILL				7/31/2024	\$117.48
		39449427	OFFICE SUPPLIES	\$117.48		
31379	READY REFRESH				7/31/2024	\$109.94
		04G012553252	WATER	\$109.94		
				Checks Total		\$274,857.20