



Deerfield-Bannockburn Fire Protection District

500 Waukegan Road • Deerfield, Illinois 60015 • (847) 945-4066 • Fax (847) 945-8951

**BOARD OF TRUSTEES
DEERFIELD-BANNOCKBURN FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA
August 14, 2025**

The Board of Trustees of the Deerfield-Bannockburn Fire Protection District will hold a regular meeting on August 14, 2025, at 7:00 P.M., in the conference room of the Deerfield-Bannockburn Fire Protection District's Administrative Building, 500 Waukegan Road, Deerfield, Illinois, 60015. The agenda shall be as follows:

Present: Phil Bettiker, Trustee
Jeffery Hansen, Trustee
Sheila Elston, Trustee
Ray Larson, Fire Chief
Coleen Wattleworth, Administrative Services Manager
Members of the Department

- I. **Roll Call**
- II. **Approval of Minutes**
 - A. A motion to approve the regular meeting minutes of July 10, 2025.
 - B. A motion to approve and release the closed meeting minutes of July 10, 2025.
 - C. A motion to approve the special meeting minutes of July 31, 2025.
 - D. A motion to approve and release the closed meeting minutes of July 31, 2025.
- III. **Treasurer's Report**
 - A. A motion to approve the Treasurer's Report for the month ending July 31, 2025.
- IV. **Payment of Bills**
 - A. A motion to approve the bills paid for the month ending July 31, 2025.
- V. **Attorney's Report**
- VI. **Chief's Report**
- VII. **Old Business**
 - A. Appointment of Deputy Chief – discussion/action
- VIII. **New Business**
 - A. 2024-2025 annual audit presentation. A motion to approve the 2024-2025 annual audit
- IX. **Public Comment**
- X. **Closed Session**
- XI. **Action if any taken on items from closed session.**

Next Regular Board of Trustees Meeting is September 11, 2025



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TREASURERS REPORT JULY 2025

1) TREASURER'S REPORT

Cash Received This Month		\$520,047.08
Less Expenses Paid This Month		(959,286.83)
Transfer Out - Capital		0.00
Cash on Hand at:	7/31/2025	<u>16,857,025.17</u>

2) EXPENDITURES TO APPROVE

Payroll & Payroll Related Items	Check # - Description	
Other Payroll Deductions	32144, 32175	3,050.00
	IMRF Payment	5,222.66
July 15, 2025	Total Disbursement	338,517.79
July 31, 2025	Total Disbursement	268,486.52
		<u>615,276.97</u>
Operating Disbursements	Check # - Description	
July		
Trustee/Commissioner	32145 - 32147	525.00
Trustee/Commissioner	Direct Deposit	825.00
Voided Checks	EFT 31 - 65	-
July 15th Bills Payable	32148 - 32174	106,105.95
July 31st Bills Payable	32176 - 32191, EFT 23-30, EFT 66 -82	191,986.70
Pension Expense	Lake County Taxes	48,294.49
Foreign Fire Expense		5,849.89
Journal Entries / Deposits / Credit Memos	Sikich, EBC, PBS FEE, AJE JE's	(9,577.17)
		<u>344,009.86</u>
Total Disbursements		959,286.83

>> CHAIR TO CALL FOR A MOTION & VOTE TO ACCEPT TREASURER'S REPORT

DeerField-Bannockburn Fire Protection Departme
CHECK DISTRIBUTION REPORT

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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last	Check Number	First
Check Date	7/1/2025	7/31/2025		Last

Sorted By: Check Number

Distribution Types Included: All

Check #	Vendor Name	Invoice #	Invoice Description	PO Description	Invoice Amount	Check Date	Check Amount
32144	STATE DISBURSEMENT UNIT						
		7/15/2025	CHILD SUPPORT/MAINTENANCE		\$1,525.00	7/15/2025	\$1,525.00
32148	ASSURED PARTNERS						
		30005	AUTO POLICY		\$563.00	7/15/2025	\$563.00
32149	ANDREW BANDA FREY						
		7/2025	PARAMEDIC EXAM FEE		\$175.00	7/15/2025	\$175.00
32150	BANNER PLUMBING SUPPLY CO.						
		1227775	WATER PUMP		\$771.42	7/15/2025	\$771.42
32151	BMO CORPORATE MASTERCARD						
		593710193	COMPUTER CABLES		\$23.96	7/15/2025	\$5,556.31
		594353406	RETIREMENT GIFT		\$193.98		
		596108254	PROMOTION CEREMONY		\$52.99		
		596941531	DIVISION 3 CHIEF MEETING		\$47.27		
		596941532	GREETING CARDS		\$90.95		
		596941530	DIVISION 3 DC MEETING		\$29.28		
		597167393	SAM'S CLUB MEMBERSHIP		\$200.00		
		597489479	UNIFORM MAINTENANCE		\$253.31		
		597893981	COMPUTER EQUIPMENT		\$47.69		
		598516538	RETIREMENT GIFT		\$33.99		
		599202339	LAKE COUNTY CHIEF MEETING		\$23.35		
		594353405	HAZMAT DIVISION DRILL		\$75.96		
		594495973	PARAMEDIC ONLINE PLATFORM		\$56.77		
		594663878	PARAMEDIC EXAM FEE		\$175.00		
		595448051	METRO FIRE CHIEF SEMINAR		\$50.00		
		595707796	CANVA SUBSCRIPTION		\$15.00		

	595707795	ROPE RESCUE TEXTBOOK		\$91.86		
	596726085	SAFETY SHUTDOWN LUNCH		\$182.09		
	597167392	LUNCH FOR CBL		\$158.98		
	597167391	SAFETY SHUTDOWN LUNCH		\$110.82		
	597553059	LIVE FIRE BURN LUNCH		\$251.79		
	597893980	PARAMEDIC TEST FEE		\$175.00		
	598100773	TRT HARNESS		\$484.96		
	598666803	RETIREMENT PHOTO		\$106.24		
	598666804	RETIREMENT PHOTO		\$106.24		
	598850836	RETIREMENT LUNCHEON		\$476.84		
	598850902	FIRE ACADEMY TEXTBOOK		\$102.72		
	595267296	2001 TIRE REPAIR		\$27.99		
	596108252	UNIFORM MAINTENANCE		\$350.98		
	598666802	SHOWER REPAIR		\$194.70		
	598666801	ANTIQUUE TRUCK FUEL PUMP		\$26.89		
	598850835	FIREFIGHTING WEBBING		\$21.95		
	594353483	PROMOTION CEREMONY		\$299.45		
	594496049	KEYBOARD		\$54.48		
	595138956	KEYBOARD		\$64.79		
	598299702	ADOBE ACROBAT PROGRAM		\$383.68		
	599202415	APPRECIATION DINNER		\$157.29		
	594663879	PARAMEDIC RENEWAL FEE		\$41.00		
	598100774	RETIREMENT CARB		\$316.07		
32152	CAMBRIDGE SENSORS USA, LLP				7/15/2025	\$373.24
	62796	BMS GLOVES		\$373.24		
32153	CONCAST				7/15/2025	\$961.93
	CABLE19	7/2 CABLE 19		\$128.03		
	NET19	7/25 NET 19		\$264.67		
	NET20	7/25 NET 20		\$399.75		
	CABLE20	7/2 CABLE 20		\$169.48		
32154	DYNEGY				7/15/2025	\$8,267.58
	030480063492	ELECTRIC 19		\$1,293.37		

		030800034090	ELECTRIC 20	\$6,974.21		
32155	FEATHERSHARK				7/15/2025	\$17,653.00
		36083	CLOUD SOFTWARE/SUPPORT	\$6,982.00		
		36102	NETWORKING/SUPPORT	\$3,689.00		
		36198	CLOUD SOFTWARE/SUPPORT	\$6,982.00		
32156	GOTO COMMUNICATIONS INC				7/15/2025	\$1,319.37
		IN7104002047	TELEPHONE	\$1,319.37		
32157	HOME DEPOT CREDIT SERVICES				7/15/2025	\$41.50
		6/2025	KITCHEN OUTLETS	\$41.50		
32158	JLT PHOTOGRAPHY				7/15/2025	\$180.00
		20250703	DEPARTMENT PHOTOS	\$180.00		
32159	LAKESHORE RECYCLING SYSTEMS				7/15/2025	\$47.61
		LR6281126	GARBAGE	\$47.61		
32160	MUTUAL SERVICES				7/15/2025	\$6.29
		656834	RETIREMENT GIFT	\$6.29		
32161	SAM'S CLUB				7/15/2025	\$1,790.78
		6/2025	STATION SUPPLIES	\$1,790.78		
32162	KEN SCHULMAN				7/15/2025	\$764.00
		6/2025	TUITION REIMBURSEMENT	\$764.00		
32163	TODAY'S UNIFORMS INC.				7/15/2025	\$682.24
		281127	UNIFORM MAINTENANCE	\$34.95		
		281630	UNIFORM MAINTENANCE	\$55.95		
		281943	UNIFORM MAINTENANCE	\$52.95		
		282157	UNIFORM MAINTENANCE	\$154.99		
		282302	UNIFORM MAINTENANCE	\$87.95		
		282379	UNIFORM MAINTENANCE	\$167.60		
		282508	UNIFORM MAINTENANCE	\$71.95		
		282759	UNIFORM MAINTENANCE	\$55.90		
32164	VILLAGE OF DEERFIELD				7/15/2025	\$4,529.91
		45137	FUEL	\$4,529.91		
32165	ZOLL MEDICAL CORPORATION				7/15/2025	\$367.50
		4234065	EMS SUPPLIES	\$367.50		
32166	AIR ONE EQUIPMENT, INC.				7/15/2025	\$392.00
		223319	HANDLELOK	\$86.00		
		223472	FIRE HOOKS	\$102.00		
		223502	FIREFIGHTING WEBBING	\$204.00		
32167	BOONTRES MEDICAL				7/15/2025	\$220.24

		85825637	EMS SUPPLIES	\$220.24		
32168	CINTAS				7/15/2025	\$585.74
		0F94756506	EXTINGUISHER SERVICE	\$585.74		
32169	GRAINGER				7/15/2025	\$381.61
		9557574861	TOOL BOX SEALS	\$170.63		
		9553960700	STARTER COVER ASSEMBLY	\$210.98		
32170	INTERSTATE POWER SYSTEMS				7/15/2025	\$3,220.19
		C042079408:0	T20 EGR PARTS	\$3,220.19		
32171	ILLINOIS PUBLIC RISK FUND				7/15/2025	\$49,596.00
		98862	WORKERS COMPENSATION	\$49,596.00		
32172	NIPSTA				7/15/2025	\$5,495.00
		88642619	FIREFIGHTER ACADEMY	\$5,495.00		
32173	NORTH SHORE TURF CARE				7/15/2025	\$2,034.00
		7133	LANDSCAPE MAINTENANCE 3/3	\$1,160.00		
		7134	STATION SUPPLIES	\$874.00		
32174	QUILL				7/15/2025	\$130.49
		44646292	OFFICE SUPPLIES	\$91.62		
		44698661	OFFICE SUPPLIES	\$38.87		
32175	STATE DISBURSEMENT UNIT				7/31/2025	\$1,525.00
		7/31/25	CHILD SUPPORT/MAINTENANCE	\$1,525.00		
32176	AMWINS GROUP BENEFITS, LLC				7/31/2025	\$6,821.84
		8/2025	HEALTH INSURANCE	\$6,821.84		
32177	AUTO GLASS PLUS INC				7/31/2025	\$861.50
		53830	WINDSHIELD	\$861.50		
32178	BANKCARD PROCESSING CENTER				7/31/2025	\$2,199.00
		6/2025	NEW TRUCK PARTS	\$2,199.00		
32179	CLASSIC DESIGN AWARDS, INC.				7/31/2025	\$64.20
		250626	RETIREMENT GIFT	\$64.20		
32180	CYBER-CONSTRUCTION, INC.				7/31/2025	\$2,025.00
		13585	WEBSITE	\$2,025.00		
32181	HOME DEPOT CREDIT SERVICES				7/31/2025	\$321.91
		7/2025	LAWN SPRINKLER SYSTEM REPAIR	\$321.91		
32182	IDLEWOOD ELECTRIC SUPPLY				7/31/2025	\$105.91
		221701	BREAKER FOR FLOORING PROJECT	\$49.84		
		223189	BREAKER FOR FLOORING PROJECT	\$56.07		
32183	IFSAP				7/31/2025	\$50.00
		TRAINING 202	ONLINE TRAINING MEMBERSHIP	\$50.00		
32184	LAKE COUNTY CLERK				7/31/2025	\$25.00
		252009	PINS/TAX REVENUE	\$25.00		
32185	MUTUAL SERVICES				7/31/2025	\$92.69

		657760	LAWN SPRINKLER SYSTEM	\$69.84		
		657976	LAWN SPRINKLER SYSTEM	\$10.66		
		658103	LAWN SPRINKLER SYSTEM	\$12.19		
32186	RED CENTER				7/31/2025	\$24,840.00
		154-25-08	DISPATCH	\$21,592.00		
		STROOM 0725	STARCOM ACCESS	\$3,248.00		
32187	TODAY'S UNIFORMS INC.				7/31/2025	\$547.65
		282520	UNIFORM MAINTENANCE	\$63.95		
		282521	UNIFORM MAINTENANCE	\$135.90		
		282855	UNIFORM MAINTENANCE	\$99.90		
		282925	UNIFORM MAINTENANCE	\$140.00		
		283006	UNIFORM MAINTENANCE	\$52.95		
		283136	UNIFORM MAINTENANCE	\$49.95		
		283272	UNIFORM MAINTENANCE	\$5.00		
32188	VILLAGE OF BANNOCKBURN				7/31/2025	\$397.98
		2Q2025	WATER 2Q2025	\$397.98		
32189	VILLAGE OF DEERFIELD				7/31/2025	\$474.08
		601546	WATER	\$474.08		
32190	BLUE CROSS/BLUE SHIELD				7/31/2025	\$2,498.18
		8/2025	VISION/LIFE INSURANCE	\$2,498.18		
32191	ANDERSON PEST SOLUTIONS				7/31/2025	\$121.71
		80180946	PEST MANAGEMENT	\$58.46		
		80180948	PEST MANAGEMENT	\$63.25		
EFT00023	CALL ONE				7/14/2025	\$282.20
		78398	TELEPHONE	\$282.20		
EFT00024	ELEVATED SAFETY				7/14/2025	\$2,534.41
		8716	TR5 EQUIPMENT	\$2,534.41		
EFT00025	JUAN HERRERA				7/14/2025	\$800.00
		184	BUILDING MAINTENANCE	\$800.00		
EFT00026	NAPA AUTO PARTS DIV OF MPEC				7/14/2025	\$1,255.18
		5/2025	VEHICLE REPAIR PARTS	\$1,255.18		
EFT00027	ON TIME EMBROIDERY				7/14/2025	\$2,149.50
		138518	UNIFORM MAINTENANCE	\$52.00		
		139656	UNIFORM MAINTENANCE	\$172.00		
		141204	UNIFORM MAINTENANCE	\$159.00		
		142267	UNIFORM MAINTENANCE	\$220.00		

	142268	UNIFORM MAINTENANCE	\$294.50		
	142177	UNIFORM MAINTENANCE	\$412.00		
	141574	UNIFORM MAINTENANCE	\$92.00		
	141911	UNIFORM MAINTENANCE	\$172.00		
	141988	UNIFORM MAINTENANCE	\$490.00		
	142604	UNIFORM MAINTENANCE	\$86.00		
EFT00028	OTTOSEN			7/14/2025	\$2,866.50
	15397	LEGAL	\$2,866.50		
EFT00029	UL LLC			7/14/2025	\$3,609.48
	72020622543	ANNUAL AERIAL INSPECTION	\$3,609.48		
EFT00030	VERIZON			7/14/2025	\$380.12
	6117359252	TELEPHONE	\$380.12		
BFT00066	AIR ONE EQUIPMENT, INC.			7/31/2025	\$1,272.00
	223741	COMPRESSOR MAINTENANCE	\$1,062.00		
	223755	AIR QUALITY TEST	\$165.00		
	223965	MSTER CALIBRATION	\$45.00		
BFT00067	VERIZON			7/31/2025	\$1,451.66
	6118616549	TELEPHONE	\$1,451.66		
BFT00068	APX NET, INC			7/31/2025	\$1,081.56
	81855	FIBER LINES	\$1,081.56		
EFT00069	BANNER PLUMBING SUPPLY CO.			7/31/2025	\$78.66
	3163795	WATER HEATER COUPLER	\$78.66		
EFT00070	BLUE CROSS BLUE SHIELD OF ILLI			7/31/2025	\$111,823.97
	8/2025	HEALTH/DENTAL INSURANCE	\$111,823.97		
EFT00071	DOUGLAS TRUCK PARTS			7/31/2025	\$1,872.00
	116685	DEF FLUID	\$395.00		
	116908	OIL DRAIN TANKS	\$1,477.00		
EFT00072	ELEVATED SAFETY			7/31/2025	\$5,275.00
	8819	TRT TRI-POD	\$5,275.00		
EFT00073	FOSTER COACH SALES			7/31/2025	\$304.33
	29512	A20 FLIP STEP BUSHING	\$52.55		
	29531	LOWER CONTROL ARM	\$251.78		
EFT00074	IMAGSTEC			7/31/2025	\$2,213.88
	772491	ANNUAL MAINTENANCE	\$1,293.72		
	772492	ANNUAL MAINTENANCE	\$920.16		
EFT00075	LINDE GAS NORTH AMERICA			7/31/2025	\$1,044.49
	50999644	MEDICAL GAS	\$868.50		

	51002929	MEDICAL GAS	\$175.99		
EFT00076	NEXTERA ENERGY SERVICES			7/31/2025	\$1,744.72
	G40530307172	GAS 19	\$275.45		
	G40530407172	GAS 20	\$1,469.27		
EFT00077	ON TIME EMBROIDERY			7/31/2025	\$481.00
	141737	UNIFORM MAINTENANCE	\$46.00		
	141987	UNIFORM MAINTENANCE	\$435.00		
EFT00078	POMP'S TIRE SERVICE, INC.			7/31/2025	\$515.22
	290288220	A19 TIRES	\$515.22		
EFT00079	PRIMO BRANDS			7/31/2025	\$70.94
	15G012553252	WATER	\$70.94		
EFT00080	QUILL			7/31/2025	\$60.98
	44938802	OFFICE SUPPLIES	\$60.98		
EFT00081	RSM			7/31/2025	\$577.50
	CI-11078315	GP SERVICE CALL	\$577.50		
EFT00082	US DIGITAL DESIGNS INC.			7/31/2025	\$6,794.75
	5270411726	ANNUAL SERVICE CONTRACT	\$6,794.75		
				Checks Total	\$301,142.65