

Deerfield-Bannockburn Fire Protection District Board of Trustees
Minutes of the Regular Meeting
August 14, 2025

The regular meeting of the Deerfield-Bannockburn Fire Protection District Board of Trustees was held on August 14, 2025, at Fire Station #20, located at 500 Waukegan Road, Deerfield, Illinois.

Call to Order

Trustee Bettiker called the regular meeting to order at 7:00 p.m. The following members were present: Trustee Phil Bettiker, President; Trustee Sheila Elston, Secretary; Fire Chief Ray Larson; Division Chief of Training Micah Montondo; Administrative Services Manager Coleen Wattleworth; Attorney Megan Lamb. The following members were absent: Trustee Jeff Hansen, Treasurer.

Others Present

Members of the department: Tom Gutknecht, Karol Jablonski, Chris Johnson, Dan Mulcahy

Members of the public: Monika Adamski, Principal at Lauterbach & Amen, LLP

Board of Trustees Meeting Minutes

A motion to approve the minutes of the July 10, 2025, regular meeting was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

A motion to approve and release the minutes of the July 10, 2025, closed meeting was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

A motion to approve the minutes of the July 31, 2025, special meeting was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

A motion to approve and release the minutes of the July 31, 2025, closed meeting was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

Treasurer's Report

A motion to approve the treasurer's report for the month ending July 31, 2025, was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

Accounts Payable Report

A motion to approve the bills & disbursements paid for the month ending July 31, 2025, for \$302,492.65 was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

New Business

A motion to move New Business Item A. 2024-2025 annual audit presentation next on the agenda was made by Trustee Bettiker, seconded by Trustee Elston. Roll call vote: the motion passed unanimously.

Lauterbach & Amen, LLP Principal, Monika Adamski presented the District's 2024-2025 annual audit.

A motion to approve the 2024-2025 annual audit was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

Attorney's Report

Attorney Lamb provided an update on HB2336 Lift Assist Fees & HB2785 Rules for Ground Ambulance Services.

Chief's Report

Chief Larson provided a monthly update on the operations of the District.

Old Business

A motion to appoint Micah Montondo as Deputy Fire Chief with a base salary of \$180,252, effective August 15, 2025, was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

Public Comment – None

Closed Session – None

Action Taken After Closed Session – None

Adjournment

A motion to adjourn the meeting at 7:40 p.m. was made by Trustee Elston, seconded by Trustee Bettiker. Roll call vote: the motion passed unanimously.

Approved by the Board of Trustees on September 11, 2025.



Phil Bettiker
President, Board of Trustees
Deerfield-Bannockburn Fire Protection District

ATTEST:



Sheila Elston
Secretary, Board of Trustees
Deerfield-Bannockburn Fire Protection District