



Deerfield-Bannockburn Fire Protection District

500 Waukegan Road • Deerfield, Illinois 60015 • (847) 945-4066 • Fax (847) 945-8951

**BOARD OF TRUSTEES
DEERFIELD-BANNOCKBURN FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA
November 13, 2025**

The Board of Trustees of the Deerfield-Bannockburn Fire Protection District will hold a regular meeting on November 13, 2025, at 7 P.M., in the conference room of the Deerfield-Bannockburn Fire Protection District's Administrative Building, 500 Waukegan Road, Deerfield, Illinois, 60015. The agenda shall be as follows:

Present: Phil Bettiker, Trustee
Jeffery Hansen, Trustee
Sheila Elston, Trustee
Ray Larson, Fire Chief
Micah Montondo, Deputy Fire Chief
Coleen Wattleworth, Administrative Services Manager
Members of the Department

- I. **Roll Call**
- II. **Public Comment**
- III. **Approval of Minutes**
 - A. A motion for the approval of the regular meeting minutes of October 9, 2025.
- IV. **Treasurer's Report**
 - A. A motion for the approval of the Treasurer's Report for the month ending October 31, 2025.
- V. **Payment of Bills**
 - A. A motion to approve the bills paid for the month ending October 31, 2025.
- VI. **Attorney's Report**
- VII. **Chief's Report**
- VIII. **Old Business**
- IX. **New Business**
 - A. A motion to pass ordinance 2025-O-03 levying and assessing taxes of Deerfield-Bannockburn Fire Protection District for 2025
 - B. A motion to approve resolution 2025-R-04 rescinding resolution 2025-R-03 declaring a 2014 Ford Explorer as surplus
 - C. Landscaping RFP – discussion/action
 - D. Annual health insurance opt-out policy – discussion/action
- X. **Closed Session**
- XI. **Action if any taken on items from closed session**

Next Regular Board of Trustees Meeting is December 11, 2025



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TREASURERS REPORT OCTOBER 2025

1) TREASURER'S REPORT

Cash Received This Month		\$2,047,673.62
Less Expenses Paid This Month		(1,266,132.12)
Transfer Out - Capital		0.00
Cash on Hand at:	10/31/2025	19,610,466.58

2) EXPENDITURES TO APPROVE

Payroll & Payroll Related Items	Check # - Description	
Other Payroll Deductions	32285 & 32339	3,050.00
	IMRF Payment	5,222.66
October 15, 2025	Total Disbursement	279,440.10
October 31, 2025	Total Disbursement	282,263.30
		569,976.06
Operating Disbursements		
October	Check # - Description	
Trustee/Commissioner	32286 - 32288	525.00
Trustee/Commissioner	Direct Deposit	825.00
Voided Checks/EFT	32295	-
Void EFT Return		-
October 15th Bills Payable	32289 - 32294, 32296 - 32315, EFT 139-153	133,933.04
October 31st Bills Payable	32316 - 32338, EFT 154-164	234,192.53
Pension Expense	Lake County Taxes	284,524.74
Foreign Fire Expense		33,565.21
Journal Entries / Deposits / Credit Memos	Sikich, EBC, PBS FEE, AJE JE's	8,590.54
		696,156.06
Total Disbursements		1,266,132.12

>> CHAIR TO CALL FOR A MOTION & VOTE TO ACCEPT TREASURER'S REPORT

DeerField-Bannockburn Fire Protection Departme
CHECK DISTRIBUTION REPORT

Ranges: From: To: From: To:
Vendor ID First Last Checkbook ID First Last
Vendor Name First Last Check Number First Last
Check Date 10/1/2025 10/31/2025

Sorted By: Check Number

Distribution Types Included: All

Check #	Vendor Name	Invoice #	Invoice Description	PO Description	Invoice Amount	Check Date	Check Amount
32285	STATE DISBURSEMENT UNIT			CHILD SUPPORT/MAINTENANCE		10/15/2025	\$1,525.00
		10/15/2025	CHILD SUPPORT/MAINTENANCE		\$1,525.00		
32289	BMO CORPORATE MASTERCARD					10/15/2025	\$2,355.85
		609305952	RENTAL CAR AT NIOA		\$74.56		
		609783717	A19 CELL PHONE CASE		\$6.99		
		610039801	QR CODE FOR HIRING TEST		\$49.95		
		612412673	WEBSITE REGISTRATION CHANGE		\$89.88		
		608890722	METRO CHIEFS SYMPOSIUM		\$70.00		
		610427065	ONLINE PRESENTATION TOOL		\$15.00		
		610427064	CFO TEXTBOOKS (2)		\$167.59		
		610870474	OFFICERS MEETING		\$57.71		
		612412595	PUBLISHING OF AUDIT REPORT		\$24.31		
		612412597	CLASS TEXTBOOKS (3)		\$260.89		
		612857060	IPAD CASES (2)		\$194.98		
		613823752	NEW HIRE INTERVIEWS		\$89.47		
		614053957	NEW HIRE INTERVIEWS		\$10.81		
		613823750	FLOOR CREW DINNER		\$101.61		
		613823751	FIRE PREVENTION WEEK		\$560.37		
		610039800	WATER FILTERS		\$90.99		
		612136210	DRYER VENT CLEANING KITS		\$25.18		
		612412674	SD CARD READERS (2)		\$53.39		
		613823818	NEW HIRE INTERVIEWS		\$61.13		
		613823819	CHIEF CEREMONY CAKE		\$351.04		
32290	COMCAST					10/15/2025	\$831.98

	CABLE19	10/	CABLE 19	108/25		\$128.03		
	CABLE20	10/	CABLE 20	10/25		\$169.48		
	NET19	10/25	NET 19	10/25		\$264.67		
	NET20	10/25	NET 20	10/25		\$269.80		
32291	CYBER-CONSTRUCTION, INC.						10/15/2025	\$2,025.00
	45083		WEBSITE DESIGN			\$2,025.00		
32292	EQUIPMENT MANAGEMENT COMPANY						10/15/2025	\$514.00
	66043		TOOL BATTERIES (2)			\$514.00		
32293	FOX VALLEY FIRE AND SAFETY						10/15/2025	\$22.50
	804542		FIRE EXTINGUISHER SERVICE			\$22.50		
32294	TOM GUTKNECHT						10/15/2025	\$350.00
	10/25		BLUE CARD CLASS			\$350.00		
32296	ILLINOIS PUBLIC RISK FUND						10/15/2025	\$49,596.00
	98865		WORKERS COMPENSATION			\$49,596.00		
32297	LAKESHORE RECYCLING SYSTEMS						10/15/2025	\$47.61
	6409668		GARBAGE			\$47.61		
32298	MENCONI TERRAZZO LLC						10/15/2025	\$22,300.00
	7529		STATION 20 EPOXY FLOOR			\$22,300.00		
32299	MICAH MONTONDO						10/15/2025	\$113.41
	10/25		DIV 3 MEETING/CAFT LIVE FIRE			\$113.41		
32300	BRADY NIEMIEC						10/15/2025	\$41.00
	10/25		PARAMEDIC RENEWAL			\$41.00		
32301	PURCHASE POWER						10/15/2025	\$49.08
	10/25		POSTAGE			\$49.08		
32302	RESOURCE MANAGEMENT ASSOCIATES						10/15/2025	\$1,980.60
	25090		FIREFIGHTER EXAMINATION			\$1,980.60		
32303	SAM'S CLUB						10/15/2025	\$726.84
	9/2025		STATION SUPPLIES			\$726.84		
32304	TODAY'S UNIFORMS INC.						10/15/2025	\$2,699.80
	284713		NAMEPLATE			\$10.00		
	284831		UNIFORM MAINTENANCE			\$79.95		
	284988		UNIFORM MAINTENANCE			\$50.95		
	283371		UNIFORM MAINENANCE			\$101.90		
	285085		NEW BADGES			\$2,457.00		
32305	VILLAGE OF DEERFIELD						10/15/2025	\$4,153.65
	45250		FUEL			\$4,153.65		
32306	JON VACCARELLO						10/15/2025	\$350.00
	10/25		BLUE CARD COURSE			\$350.00		
32307	WILMETTE TRUCK & BUS SALES & S						10/15/2025	\$45.00

	4010	SAFETY LANE		\$45.00		
32308	MacQueen Emergency Group P35940	T20 WIRE GUIDE		\$442.30	10/15/2025	\$4,055.88
	P35830	T20 REAR INTAKE REPAIR PARTS		\$606.43		
	P35887	T20 SEAT BELT 7 PIPE COUPLING		\$937.56		
	P35952	PIPE WELDMENT REAR TORQUE BOX		\$2,045.90		
	35887	T20 SEAT BELT & PIPE COUPLING		\$23.69		
32309	CDS OFFICE TECHNOLOGIES 1725487	DOCKING STATION		\$544.82	10/15/2025	\$544.82
32310	MPC COMMUNICATIONS & LIGHTING 25-1243	EMERGENCY LIGHTS/RADIOS		\$10,060.00	10/15/2025	\$10,060.00
32311	MUTUAL SERVICES 660518	POST DRIVER		\$35.99	10/15/2025	\$35.99
32312	GIO CASTRO EMS EXPO 10/	EMS EXPO		\$155.00	10/20/2025	\$155.00
32313	BRADY NIEMIEC EMS EXPO 10/	EMS EXPO		\$155.00	10/20/2025	\$155.00
32314	JOE PORTER EMS EXPO 10/	EMS EXPO		\$155.00	10/20/2025	\$155.00
32315	GREG ZARKO EMS EXPO 10/	EMS EXPO		\$155.00	10/20/2025	\$155.00
32316	ACROSS THE STREET PRODUCTIONS 28421	BLUE CARD TRAINING		\$3,320.00	10/31/2025	\$3,320.00
32317	AETNA TRUCK PARTS 743669	SHOP SUPPLIES		\$331.38	10/31/2025	\$741.12
	744742	OIL FILTERS		\$409.74		
32318	AMWINS GROUP BENEFITS, LLC 11/2025	HEALTH INSURANCE		\$6,821.84	10/31/2025	\$6,821.84
32319	BANKCARD PROCESSING CENTER 9/2025	CHIEF CONFERENCE/TRAINING		\$2,172.20	10/31/2025	\$2,172.20
32320	BLUE CROSS/BLUE SHIELD 11/2025	VISION/LIFE INSURANCE		\$2,483.73	10/31/2025	\$2,483.73
32321	PADDOCK PUBLICATIONS, INC 354215	LANDSCAPE BID AD		\$32.20	10/31/2025	\$32.20
32322	DJS SCUBA LOCKER INC 67746	DIVE GEAR REPAIR		\$145.00	10/31/2025	\$145.00
32323	EMERGENCY SERVICES CONSULTING 24-594	STRATEGIC PLANNING		\$12,000.00	10/31/2025	\$12,000.00
32324	THE EXCHANGE				10/31/2025	\$295.03

		92853	VACUUM PUMP		\$295.03		
32325	GOLF MILL FORD					10/31/2025	\$11.39
		601667P	A20 BRAKE CAP		\$11.39		
32326	GRAINGER					10/31/2025	\$150.30
		9671313360	HAZ MAT CONTAINMENT POOL		\$150.30		
32327	HEALTH ENDEAVORS, SC					10/31/2025	\$65.00
		10095	RETURN TO WORK EXAM		\$65.00		
32328	THE HEZNER CORPORATION					10/31/2025	\$6,500.00
		T2510271017	LOCKER ROOM RE-DESIGN		\$6,500.00		
32329	HOME DEPOT CREDIT SERVICES					10/31/2025	\$242.27
		10/2025	FLOOR PROJECT/TOUCHUP PAINT		\$242.27		
32330	LAWSON					10/31/2025	\$507.86
		11185739	SHOP TOOLS		\$507.86		
32331	MacQueen Emergency Group					10/31/2025	\$444.36
		P36120	T20 SEAT BELT		\$444.36		
32332	RED CENTER					10/31/2025	\$22,056.00
		154-25-11	DISPATCH		\$21,592.00		
		STRCOM 1025	DISPATCH		\$464.00		
32333	WAUKEGAN ROOFING CO., INC.					10/31/2025	\$975.00
		2248486	ST19 ROOF INSPECTION		\$975.00		
32334	VANCE PRINTING					10/31/2025	\$238.00
		15946	PRINTING		\$238.00		
32335	VILLAGE OF DEERFIELD					10/31/2025	\$1,913.72
		608540	WATER		\$1,913.72		
32336	VILLAGE OF BANNOCKBURN					10/31/2025	\$390.30
		WATER 3Q2025	WATER		\$390.30		
32337	UNITED DIAGNOSTIC SERVICES LLC					10/31/2025	\$5,016.81
		7621	MEDICAL SCREENING		\$5,016.81		
32338	DEERFIELD ROTARY CLUB					10/31/2025	\$155.00
		1480	QUARTERLY DUES		\$155.00		
32339	STATE DISBURSEMENT UNIT			CHILD SUPPORT/MAINTENANCE		10/31/2025	\$1,525.00
		10/31/2025	CHILD SUPPORT/MAINTENANCE		\$1,525.00		
EFT00139	AIR ONE EQUIPMENT, INC.			FIREFIGHTER BOOTS		10/15/2025	\$1,021.00
		227013	SAW BLADE		\$235.00		
		227#35	BREATHING AIR QUALITY TEST		\$165.00		
		227210	FIREFIGHTER BOOTS		\$621.00		
EFT00140	ANDERSON PEST SOLUTIONS					10/15/2025	\$121.71
		84257181	PEST MANAGEMENT		\$58.46		
		84257183	PEST MANAGEMENT		\$63.25		
EFT00141	CALL ONE					10/15/2025	\$285.37

	83777	TELEPHONE	\$285.37		
EFT00142	DYNEGY			10/15/2025	\$7,043.54
	030320109261	ELECTRIC 20	\$6,013.37		
	030320109270	ELECTRIC 19	\$1,030.17		
EFT00143	ELEVATED SAFETY			10/15/2025	\$1,910.21
	9273	CONFINED SPACE CLASS	\$1,400.00		
	9300	TRT EQUIPMENT	\$510.21		
EFT00144	FEATHERSHARK			10/15/2025	\$6,982.00
	36919	CLOUD SOFTWARE/SUPPORT	\$6,982.00		
EFT00145	GOTO COMMUNICATIONS INC			10/15/2025	\$1,311.67
	7104275442	TELEPHONE	\$1,311.67		
EFT00146	JUAN HERRERA			10/15/2025	\$800.00
	187	BUILDING MAINTENANCE	\$800.00		
EFT00147	LINDE GAS NORTH AMERICA			10/15/2025	\$191.69
	52136463	SHOP GAS	\$191.69		
EFT00148	NAPA AUTO PARTS DIV OF MPEC			10/15/2025	\$2,348.44
	9/2025	VEHICLE REPAIR PARTS	\$2,348.44		
EFT00149	NORTH SHORE TURF CARE			10/15/2025	\$2,101.50
	7285	LANDSCAPE MAINTENANCE 6/9	\$1,160.00		
	7286	LANDSCAPE MAINTENANCE 6/9	\$941.50		
EFT00150	ON TIME EMBROIDERY			10/15/2025	\$551.00
	145112	NAMEPLATES/UNIFORM PATCHES	\$465.00		
	145512	UNIFORM MAINTENANCE	\$86.00		
EFT00151	TARGET SOLUTIONS			10/15/2025	\$5,327.96
	128576	TARGET SOLUTIONS SOFTWARE	\$5,327.96		
EFT00152	VERIZON			10/15/2025	\$312.98
	6124849370	TELEPHONE	\$312.98		
EFT00153	ZOLL MEDICAL CORPORATION			10/15/2025	\$104.96
	4320435	EMS SUPPLIES	\$104.96		
EFT00154	AIR ONE EQUIPMENT, INC.			10/29/2025	\$1,077.00
	227274	COMPRESSOR MAINTENANCE	\$927.00		
	227599	DRAIN COVER	\$113.00		
	227748	FIREWRAP	\$37.00		
EFT00155	APX NET, INC			10/29/2025	\$813.30
	84028	FIBER LINES	\$813.30		
EFT00156	BLUE CROSS BLUE SHIELD OF ILLI			10/29/2025	\$111,823.97
	11/2025	HEALTH/DENTAL INSURANCE	\$111,823.97		
EFT00157	LINDE GAS NORTH AMERICA			10/29/2025	\$309.70
	52717856	SHOP GAS	\$184.83		

	52769454	MEDICAL GAS		\$124.87		
EFT00158	NEXTERA ENERGY SERVICES				10/29/2025	\$1,721.76
	G40530310152	GAS19		\$264.96		
	G40530410152	GAS20		\$1,456.80		
EFT00159	ON TIME EMBROIDERY				10/29/2025	\$1,050.00
	145751	UNIFORM MAINTENANCE		\$148.00		
	145840	UNIFORM MAINTENANCE		\$479.00		
	146548	UNIFORM MAINTENANCE		\$138.00		
	146581	UNIFORM MAINTENANCE		\$95.00		
	146601	UNIFORM MAINTENANCE		\$190.00		
EFT00160	OTTOSEN				10/29/2025	\$661.50
	17298	LEGAL		\$661.50		
EFT00161	PRIMO BRANDS				10/29/2025	\$329.30
	15J012553252	WATER		\$329.30		
EFT00162	QUILL				10/29/2025	\$137.53
	46078684	OFFICE SUPPLIES		\$35.97		
	46078954	OFFICE SUPPLIES		\$39.99		
	46170095	OFFICE SUPPLIES		\$61.57		
EFT00163	VERIZON				10/29/2025	\$912.78
	6126092364	TELEPHONE		\$912.78		
EFT00164	ZOLL MEDICAL CORPORATION				10/29/2025	\$48,678.56
	4354533	AUTOPULSE/BATTERIES (2)		\$48,678.56		
					Checks Total	\$371,175.57